

Beaumont

Beaumont Hospital – Trenton BADGE OBTAINMENT PROCEDURE FOR CLINICAL INSTRUCTORS AND STUDENTS

- *Clinical Instructors and students need to wear a Beaumont badge for all clinical placements.*
 - *Beaumont badges are always to be worn in addition to the school ID badges when on Beaumont hospital property.*
1. Clinical instructor and nursing student information must be complete in ACEMAPP before badge can be obtained.
 2. Obtain/collect badges from BH-D security. Security business hours are Monday – Friday 0700 – 1400. No badges are distributed after hours or on weekends. **Please contact Officer Lewis** at the security office **(734) 362-6727** before picking up badges so they know when to expect you.
 - a. Cohort groups: Clinical Instructors are to collect all the student badges and distribute them
 - b. Graduate, senior immersion-precepted, and leadership students are to pick up their own badge from security.
 3. Security will create a pictured ID badge for the clinical instructors with a magnetic strip. Students will receive generic white authorized non-photo Beaumont badges.
 - a. OB and Pediatric clinical rotations: ID badges will be PINK generic Beaumont authorized badges. Clinical instructor badges will have a magnetic strip so that you can access locked areas and scrubs as appropriate.
 4. At the end of each clinical rotation, students and clinical instructor **badges must be returned** to security.
 - a. Cohort groups: Clinical instructors are to collect the badges and return them to security
 - b. Graduate, senior immersion-precepted, and leadership students are responsible to return their own badge to security.
 5. If ANYONE loses their Beaumont badge during their clinical placement time at BH-D they may obtain a replacement from security for \$10.00. The cost for any missing badge not returned to security is \$10.00 each.